

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA
September 6, 2005

6:30 PM Work Study Caucus Session Discussion

- **Pending Council Agenda Items**

7:00 PM Business Meeting

Pledge of Allegiance

Roll Call

CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. Prior to asking for a motion to approve the Consent Agenda, the mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting.

Minutes of the regular meeting August 16 and special meeting August 23, 2005

Reports of the Police and Fire Department for the month of August

Payroll and Bills for the last half of August

Motion – Adopt Resolution 2005-2607: Authorizing execution of a \$30,000 Agreement with the Coles County Regional Planning and Development Commission for Geographic Information System (GIS) support services. (Schilling)

Motion – Adopt Resolution 2005-2608: Requesting an annual permit allowing the temporary closure of state highways for the purpose of conducting parades, festivals and other such events. (Ervin)

Motion – Adopt Resolution 2005-2609: Declaring a fire truck surplus and authorizing its sale by the Fire Chief. (Ervin)

Motion – Adopt Resolution 2005-2610: Declaring material surplus and authorizing a competitive solicitation for its sale and removal from the yard waste site. (Cook)

Motion – Approve Council Decision Request 2005-497: Ratifying the appointment of William Maples and Gary J. Willenborg, temporary employees hired to mow cemetery and park grounds. (Schilling)

Motion – Approve Council Decision Request 2005-498: Approving regular employment status for Police Officers Kasey N. Alexander and Adam L. Jenkins on completion of their one-year probationary period effective September 7, 2005. (White)

Motion – Approve Council Decision Request 2005-499: Authorizing a \$1,486.76 adjustment in the sewer utility bill for Pinnacle Foods, Inc. d/b/a Lender's Bagels . (Cline)

Motion – Approve Council Decision Request 2005-500: Authorizing a one year extension of cash rent leases for farms owned by the municipality. (Schilling)

Motion – Approve Council Decision Request 2005-501: Approving an assignment of the lease for Lot 6, Lake Paradise Subdivision from U.S. Bank to Susan Harding, subject to verification of a properly operating septic system. (Schilling)

Motion – Approve Council Decision Request 2005-502: Approving an assignment of the lease for Lot 79, Lake Paradise Subdivision from Clara Livingston (deceased) to Hilda Fry, her daughter and trustee of Clara Livingston's estate, subject to verification of a properly operating septic system. (Schilling)

PUBLIC PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meeting Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments.

UNFINISHED BUSINESS

Motion – Adopt Resolution 2005-2611: Authorizing execution of an Agreement

with Coles County and Agracel, Inc. for the sharing of costs for the extension of Progress Drive in the Mattoon Enterprise Park. (Cook)

NEW BUSINESS

Motion – Adopt Ordinance 2005-5207: Repealing a requirement adopted by Ordinance 2005-5199 that prescribed temporary employees may be hired only by the affirmative vote of four members of the City Council in favor of enabling appointment of temporary employees by Departmental Directors with the approval of the Departmental Commissioner. (White)

Motion – Adopt Ordinance 2005-5208: Amending Chapter 51 of the Mattoon Code of Ordinances to update regulations applicable to water service. (Cline)

Motion – Approve Council Decision Request 2005-503: Authorizing The Upchurch Group to proceed with a \$12,315 site characteristic study of property leased by the municipality to the YMCA as well as the property located west and south of the YMCA to be used in preparing architectural concept plans for potential future expansion of the YMCA. The scope of the study would include a topographic survey, drainage plan and Phase I Environmental Assessment. (Ervin)

Motion – Approve Council Decision Request 2005-504: Authorizing the management staff to initiate procedures to enable the sale of real estate owned by the municipality in Lake Paradise Subdivision to the existing homeowners subject to acceptance of East Lake Paradise Road by Paradise Township and organization of a lawfully established Homeowners Association to accept title to and maintenance responsibility for outlots, common areas and roads within the subdivision not accepted for maintenance by Paradise Township. Homeowners who choose not to acquire the underlying real estate would continue to be offered a year-to-year extension of existing leases with an option to acquire the underlying real estate at its appraised value. (Schilling)

Motion – Approve Council Decision Request 2005-505: Authorizing the management staff to initiate procedures to enable the sale of approximately 1.329 acres of real estate owned by the municipality in and adjacent to Lake Paradise Subdivision to Michael & Mary Pluta, current owners of a home on leased premises at Lot 99, Lake Paradise Subdivision. (Schilling)

Motion – Approve Council Decision Request 2005-506: Authorizing the

management staff to initiate procedures to enable the sale of approximately 2.1 acres of real estate owned by the municipality on the west side of Lake Paradise to Peggy D. Pope, current owner of a home on leased premises located at 3389 West Lake Paradise Road. (Schilling)

Motion – Approve Council Decision Request 2005-507: Authorizing the management staff to initiate procedures for the negotiation of option agreements to acquire real estate necessary for the Kickapoo Creek Watershed Flood Control Project. (Cook)

Motion – Approve Council Decision Request 2005-508: Seeking approval to draft an ordinance that would dissolve Mattoon's ESDA operation in favor of bringing all countywide emergency planning and response under the management of the Director of the Coles County Emergency Management Agency. (White)

MISCELLANEOUS BUSINESS

Discussion concerning a request to terminate the lease of Coles-Cumberland Court Probation Services for office space in the Burgess-Osborne Auditorium to enable relocation of all Tourism functions to the Peterson House and relocation of the Mattoon Chamber from the Peterson House to the Burgess-Osborne Auditorium. (Ervin)

Discussion concerning a proposal from the Public Works Director for the mowing of property owned by the municipality. Potential action approving a \$110,000 cost estimate and solicitation of competitive bids for replacement mowing equipment. (Schilling / Cook)

Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1); purchase of real property (5 ILCS 120(2)(c)(5); sale or lease of real property (5 ILCS 120(2)(c)(6); or litigation affecting or on behalf of the City of Mattoon (5 ILCS 120/2(c)(11):

- 1. Council Decision Request 2005-509: Authorizing the management staff to initiate negotiation of option agreements to acquire real estate west and south of the premises currently leased to the YMCA for potential expansion of the YMCA facilities (Ervin)**
- 2. Discussion pertaining to alternative sites for potential gymnasium facilities for use by the Mattoon Youth Basketball League and others (Schilling)**

Reconvene from closed session; consider motions or notice of motions pertaining to topics

discussed in closed session.

Adjourn